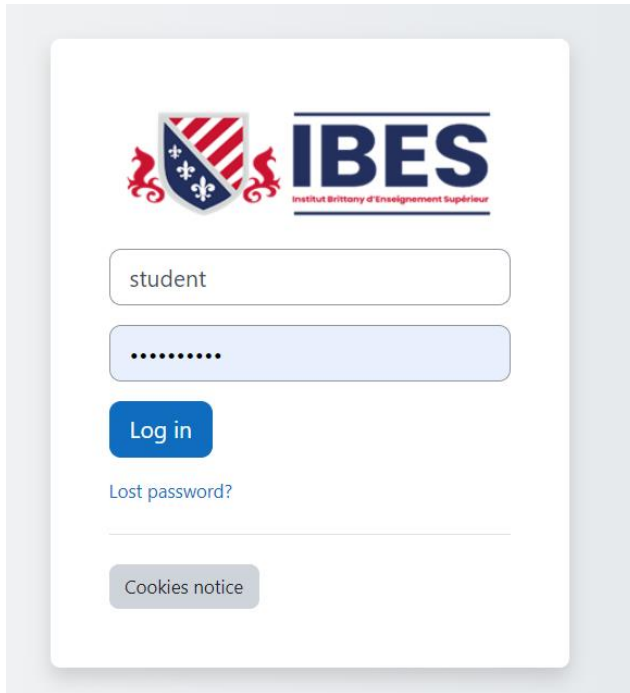




# **Brief Tutorial For Students on How to Upload Assignment in IBES Moodle**

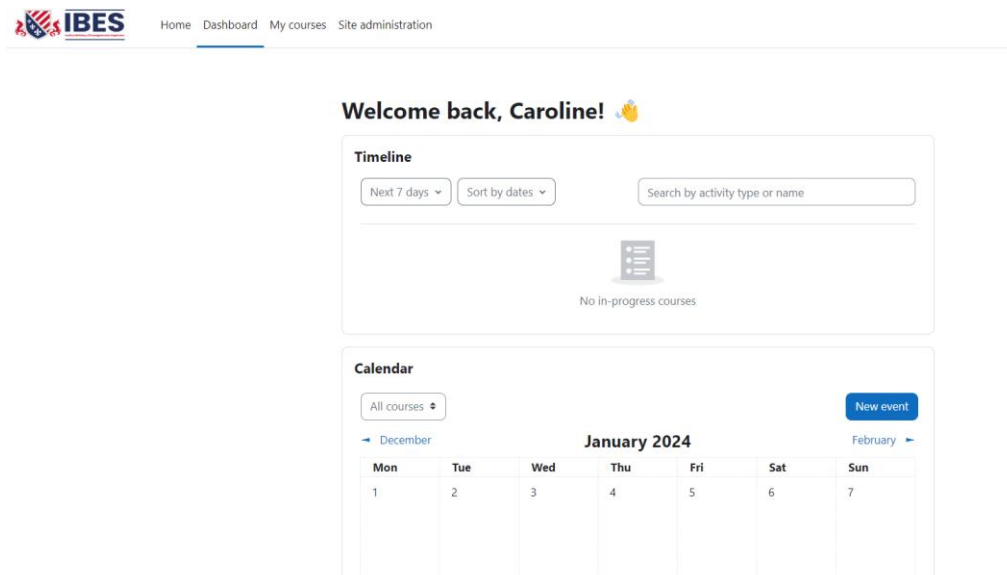
*Updated : 14<sup>th</sup> February 2025*

1. To access your Moodle, kindly click on the "Student Login" link which has been provided to you via email or <https://ibesuni.fr/lms/login/index.php>
2. You can then proceed to enter your username and password in the provided fields.



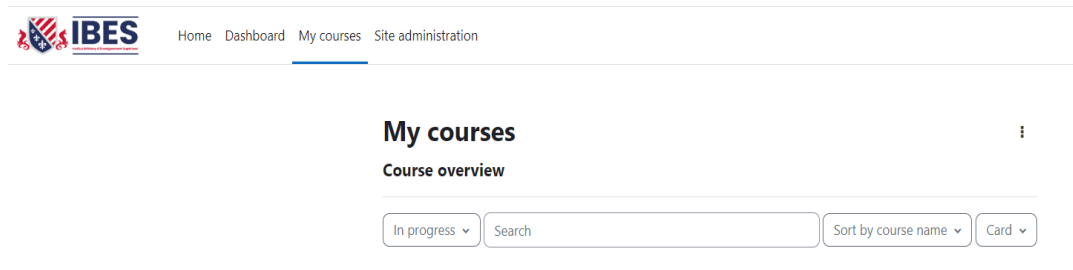
The image shows a login form for IBES (Institut Breton d'Enseignement Supérieur). At the top is the IBES logo, which includes a shield with red and white stripes and a blue section with white fleur-de-lis, flanked by two red lions. To the right of the shield, the text "IBES" is written in large blue letters, with "Institut Breton d'Enseignement Supérieur" in smaller red text below it. Below the logo, there are two input fields: the first contains the text "student", and the second is a password field with ten dots. Below these fields is a blue "Log in" button. Under the button is a link that says "Lost password?". At the bottom of the form is a grey button labeled "Cookies notice".

3. This will then be redirected you to the Moodle Dashboard.

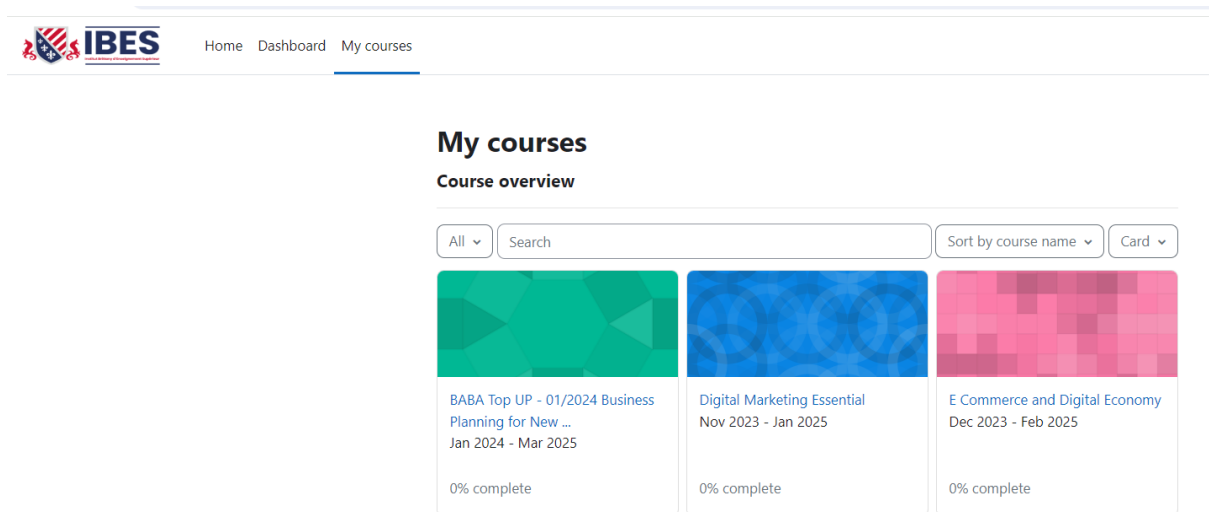


The image shows a Moodle dashboard for a user named Caroline. At the top left is the IBES logo. To its right are navigation links: "Home", "Dashboard" (which is underlined), "My courses", and "Site administration". Below the navigation bar, the text "Welcome back, Caroline!" is displayed with a yellow smiley face icon. Below this is a "Timeline" section. It has a dropdown menu set to "Next 7 days", a "Sort by dates" dropdown, and a search bar labeled "Search by activity type or name". Below these is a laptop icon and the text "No in-progress courses". Below the timeline is a "Calendar" section. It has a dropdown menu set to "All courses" and a blue "New event" button. Below these is a calendar for "January 2024". The calendar shows the days of the week (Mon, Tue, Wed, Thu, Fri, Sat, Sun) and the dates 1 through 7. The calendar is currently showing the first week of January.

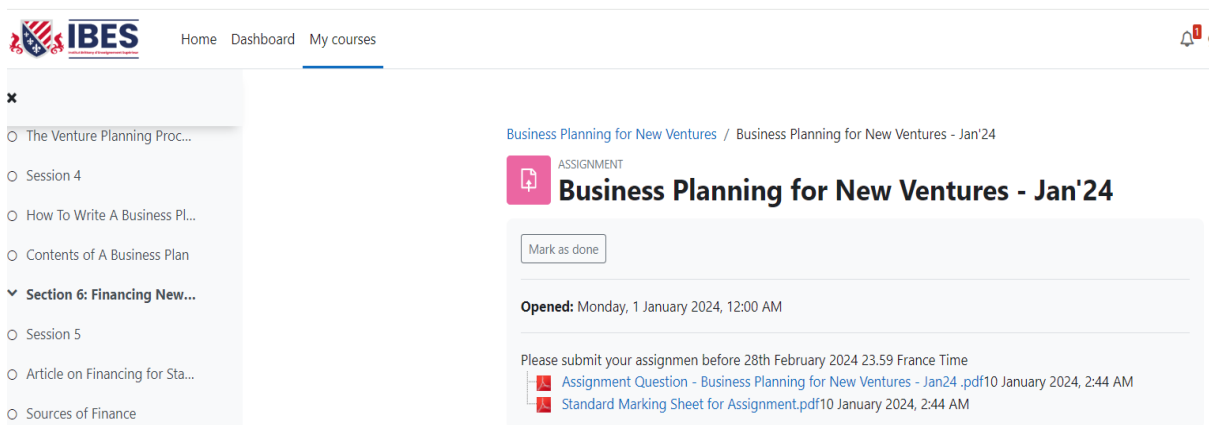
4. At the top, you will notice the "My Courses" option available for you to access.



5. By clicking on your enrolled course, you will be able to access and view the course material, resources, and assessments.



6. The Assignment Question (AQ) can be found on the course page, under the Assessment folder/tile



7. Upon clicking the Assignment link, you will be directed to the submission area. Once there, select the "Add Submission" option.

[BABA Top Up RP July 2023](#) / [BABA Top Up July 2023 RP](#)



ASSIGNMENT

## BABA Top Up July 2023 RP

Mark as done

**Opened:** Thursday, 28 December 2023, 12:00 AM

**Due:** Monday, 15 January 2024, 11:59 PM

To submit by/before 15th Jan 2024 23:59(France Time)

Add submission

### Submission status

Submission status	No submissions have been made yet
Grading status	Not graded
Time remaining	18 hours 51 mins remaining

8. Please ensure that you submit your file in the required format of PDF or Word Document ONLY. Remember, you are allowed to submit only ONE attachment.

[BABA Top Up RP July 2023](#) / [BABA Top Up July 2023 RP](#) / [Edit submission](#)



ASSIGNMENT

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### ▼ Add submission

File submissions

Maximum file size: 100 MB, maximum number of files: 1

Files

You can drag and drop files here to add them.

Accepted file types:

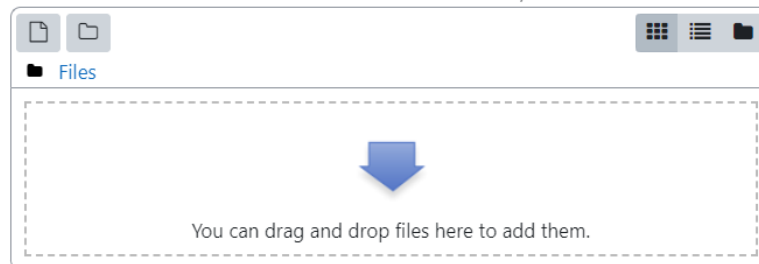
Document files .doc .docx .epub .gdoc .odt .oth .ott .pdf .rtf

9. Don't forget to click on the "Save Changes" button.

▼ Add submission

File submissions

Maximum file size: 100 MB, maximum number of files: 1



Accepted file types:

Document files .doc .docx .epub .gdoc .odt .oth .ott .pdf .rtf

Save changes

Cancel

10. If you wish to modify or resubmit your assignment, please do so before the submission deadline. Click "Remove" or "Edit Submission" to upload your final version.

**ASSIGNMENT**  
**BABA Top Up July 2023 RP**

✓ Done

Opened: Tuesday, 13 February 2024, 12:00 AM  
Due: Friday, 14 February 2025, 3:00 AM

To submit by/before 31st May 2024(France Time Zone)  
BABA\_Research Project Marking Sheet Template.docx 8 February 2024, 7:16 AM

Edit submission Remove submission

**Submission status**

Attempt number	This is attempt 1.
Submission status	Submitted for grading

- **Edit Submission:** If you choose to edit your submission, you will be prompted to upload a file. After re-uploading, please click the "Save Changes" button.
- **Remove Submission:** Clicking this option will delete your submission before the deadline. After re-uploading, click "Save Changes."

11. No submission extensions will be granted after the deadline except for those who have formally applied in advance.
12. Submission requests after the deadline will not be accepted.

*We hope this brief demonstration provides you with an insight for assessment submission onto our Moodle.*

- THE END -